

Voluntary Sector Liaison Committee

TERMS OF REFERENCE

1. Aims

The purpose of the Pwyllgor Cyswllt is to structure and focus the relationship between the local authority, the NHS and the third sector on the Isle of Anglesey. The Pwyllgor will:

- 1.1 Develop, implement, monitor and review the Compact
- 1.2 Produce a Compact Action Plan which sets out objectives and targets
- 1.3 Monitor and review the Action Plan on an annual basis
- 1.4 Ensure the development of the Codes of Practice identified in the Compact
- 1.5 Ensure the codes of practice are implemented and monitor their effectiveness
- 1.6 Provide a forum for exploring issues of mutual concern
- 1.7 Report on progress to the Executive Committee of the Isle of Anglesey County Council, the third sector on Anglesey through Medrwn Môn and the Local Service Board
- 1.8 Report to accountable local statutory bodies and Medrwn Môn by submitting an annual report on progress

2. Membership

IACC

5

NHS

1

Third Sector

5 elected representatives

Observer

Representative of North Wales Police Police and Crime Commissioner

Alternates

Deputisation is acceptable with the agreement of the Chair

3. Quorum

The quorum is at least two people from each of the three constituent sections of the Board. If a meeting is inquorate, the meeting will be reconvened within 28 days. If then, the meeting is still not quorate the meeting would proceed as if a quorum was present.

4. Declarations of Interest

All members of the Board must declare any interest relating to a particular agenda item and withdraw from the meeting while that item is under consideration

5. Chair and Secretariat

The office of Chair of the Compact Board will alternate on an annual basis between a member of the three constituent organisations.

The Board will be jointly serviced by appointed officers of Medrwn Môn, the NHS and IACC. Medrwn Môn will be responsible for servicing and supporting the third sector representatives.

6. Frequency of Meetings

The Board will determine its own schedule of meetings but the Group will usually meet on at least 4 occasions per year.

7. Co-options

The Board may make co-options as they think fit. Such co-options must have the full agreement of the members of the Board.

8. Review

The terms of reference and membership of the Board will be reviewed on an annual basis or more frequently if required.

APPENDIX

Schedule of Membership

IACC
NHS
Third Sector